



UNIVERSITY OF FORESTRY

FACULTY OF BUSINESS MANAGEMENT

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REQUIREMENTS FOR POSTERS

I. Requirements for posters:

- The poster must be send to organization committee in the same time of the registration of participant.
- It is not accepted as a poster report, printed in A4 format.
- You have to place the poster's materials in a certain places at least 60 minutes before the beginning of the workshop's meeting.
- Questions and answers – in the end of the meeting of the workshop.

II. Technical requirements for posters:

- Software requirements – Microsoft Publisher, Microsoft Power Point, Page Maker, etc.
- Page layout: A1 (594 x 841) or A2 (420 x 594). Orientation: Portrait.
- Title, author/s (name and surname), and institution: top of the page, centered, bold, Font Size (over 26).
- Author/s names, academic degree, and academic position, address: at bottom, right, Font Size (over 14) – it's optional.
- Text (+tables and figures): in two columns (A2) or three columns (A1), Font size (over 18).

